



Massachusetts Higher Education Consortium  
505 East Pleasant Street  
Amherst, MA 01003-9242

MC08-B07

02/01/2008 through 01/31/2010

Please distribute to

Sue McCarthy  
suemccarthy@mhec.net  
Phone: (413) 545-1086  
FAX: (413) 577-0692

## Image Filing Systems - Digital & Microfiche

### Addenda

**Addendum 1** Donnegan Systems, Inc. is adding a new product called "FileBond" to their contract. To view pricing, click on the "Addendum 1" button.

**Addendum 2** January 2010: This contract is being extended and the new contract period is February 1, 2010 and expires June 30, 2012. Both vendors have agreed to the extension and all terms & conditions shall remain the same.



**Contract Notes**

**MC08-B07 Image Filing Systems - Digital & Microfiche**

**General Notes on the Contract**

RFP's were sent to 8 vendors on October 4, 2007. Response date was November 7th, 2007. MHEC received responses from 3 vendors.

Contract will be awarded to Donnegan Systems, Inc and Synergy Global Systems, Inc.

\*\*\* PLEASE NOTE: Treeno Software submitted a response for their Document Management Software which can be found on contract MC08-F04 - due to a replication of items they were a "No Award" to the MC08-B07 contract.

**Product Categories - Use this list to search the Web under Product Categories**

Annual Maintenance, Document Management and Imaging Solution, Document Scanners, Microfilm Scanners, Time and Materials

**Web Page Search Instructions link:**

[http://www.mhec.net/pdf/search\\_instructions/SearchInstructions.pdf](http://www.mhec.net/pdf/search_instructions/SearchInstructions.pdf)

**Special Notes on Individual Vendors**

**Donnegan Systems, Inc.**

- Located in Northborough, MA
- Offer extended to all New England States
- Credit Cards accepted: M/C, Visa, AMEX
- Brands offered: Canon and S-T Imaging
- Minimum order of \$100.00; Freight is Included
- Offer is extended to Faculty, Staff and Students

**Synergy Global Systems, Inc.**

- New on contract
- Located in Worcester, MA
- Credit Cards are NOT accepted
- Offering their own brand, SynergyDMS Document Management System
- No Minimum order requirement - Freight is included.
- Offer is extended to Faculty, Staff and Students

**New on Contract**

Synergy Global Systems, Inc.

**No Longer on Contract**

Joseph Merritt & Co.



## MC08-B07

### Image Filing Systems - Digital & Microfiche

**Contract Duration from 02/01/2008 through 01/31/2010**

#### **Instructions and Information pertaining to the use of this contract**

- 1 A separate invoice will be issued by the respective vendor to the respective school for the material shipped against each purchase order received against the contract.
- 2 Each purchase order issued against this contract should be marked, "MHEC CONSORTIUM CONTRACT - Image Filing Systems - Digital & Microfiche - MC08-B07."
- 3 Orders may be phoned in to the vendor of your choice in accordance with the Confirming Order policy of your school. All phone orders must be confirmed in writing and clearly marked, "CONFIRMATION--DO NOT DUPLICATE." NOTE: Check the contract before phoning in orders as some vendors require hard copy purchase orders.
- 4 Use of the contract is left to the discretion of each respective school. No guarantee of volume has been made to the vendor.
- 5 Questions pertaining to the use of this contract, or requests of literature or price lists please contact the respective vendor in question.
- 6 Discounts and markups shall remain firm throughout the term of the contract. If there is a price reduction from the manufacturer, the vendor shall pass the reduction on to MHEC. If ordering product from a vendor offering net pricing and the price list does not contain a particular item, it should be assumed it is not covered by this contract unless added by addendum.
- 7 Some contract vendors listed herein, have agreed to extend their MHEC prices/discounts to the faculty, staff and students of the MHEC member institutions. It shall be clearly understood that any such purchase may only be made by a member of the faculty, staff or student body who can produce appropriate and acceptable school identification; that the person shall be an end-user for educational-research purposes; that payment shall be made in cash upon ordering or as required by the respective vendor; that any such purchase shall be subject to applicable taxes, and that the MHEC and its member institutions shall accept no responsibility for ordering, receiving, payment, or collections.
- 8 MHEC contract information is available to members on the Web at [www.mhec.net](http://www.mhec.net)



**MC08-B07**

Image Filing Systems - Digital & Microfiche

Contract Duration from 02/01/2008 through 01/31/2010

<b>Table of Contents - Awarded Vendors and Brands</b>		<b>Page</b>
<b>1</b>	<b>Donnegan Systems, Inc.</b> Canon, S-T Imaging	<b>6</b>
<b>2</b>	<b>Synergy Global Systems, Inc.</b> SynergyDMS Document Management System	<b>8</b>



# Brand and Category Index

**Product Category Key** (Use this key for searching on our website)

- A Document Management and Imaging Solution
- B Document Scanners
- C Image Filing Systems - Annual Maintenance
- D Image Filing Systems - Time and Materials
- E Microfilm Scanners

<b><u>Brand Name</u></b>	<b><u>Product Category</u></b>	<b><u>Vendor</u></b>	<b><u>Page</u></b>
Canon	B, E	Donnegan Systems, Inc.	7
S-T Imaging	E	Donnegan Systems, Inc.	7
SynergyDMS Document Management System	A, C, D	Synergy Global Systems, Inc.	8

Brand Count: 3

## Warranty Key

- A 1 Year
- B 1 Year/On Site



# 1 Donnegan Systems, Inc.

<u>Address</u>	102 Otis Street, Suite 1 Northborough, MA 01532	<u>Contact</u>	Paul Pennelli
<u>Email</u>	pennelli@donnegan.com	<u>Phone</u>	800-222-6311 x304
<u>Web</u>	www.donnegan.com	<u>Tollfree</u>	800-222-6311 x304
<i>Small Business</i>		<u>Fax</u>	508-393-5601
		<u>FEL #</u>	042590501

Return Policy 10% restocking fee  
Major Credit Cards M/C, Visa, Amex  
Delivery 7-10 Days  
Cash Terms Net 30 Days  
Offer Extended Offer IS extended to Faculty, Staff & Students  
FOB Destination  
Freight Included  
Minimum Order \$100.00  
Additional Terms None

Contract extended to New England States:

Yes	No	Pending	Restricted	Restrictions Defined
<b>CT</b>				
<b>MA</b>				
<b>ME</b>				
<b>NH</b>				
<b>RI</b>				
<b>VT</b>				

### Orders

Lee Burgess  
 100 Otis Street, Suite 1  
 Northboro, MA 01532  
 Phone: 800-222-6311 x245  
 TollFree: 800-222-6311 x245  
 Fax: 508-393-5601  
 Email: lburgess@donnegan.com

### Orders

Liz Opatka  
 102 Otis Street, Suite 1  
 Northborough, MA 01532  
 Phone: 800-222-6311 x248  
 TollFree: 800-222-6311 x248  
 Fax: 508-393-5601  
 Email: lopatka@donnegan.com

### Sales Rep

Dave Bergquist  
 102 Otis Street  
 Northboro, MA 01532  
 Phone: 800-222-6311 x223  
 TollFree: 800-222-6311 x223  
 Fax: 508-393-5601  
 Email: dbergquist@donnegan.com  
*NH*

### Sales Rep

Mark Wencis  
 102 Otis Street  
 Northboro, MA 01532  
 Phone: 800-222-6311  
 TollFree: 800-222-6311  
 Fax: 508-393-5601  
 Email: mwencis@donnegan.com  
*MA*

### Sales Rep

Mike Melanson  
 102 Otis Street  
 Northboro, MA 01532  
 Phone: 800-222-6311 x305  
 TollFree: 800-222-6311 x305  
 Fax: 508-393-5601  
 Email: mmelanson@donnegan.com  
*MA*

### Sales Rep

Steve Davis  
 102 Otis Street, Suite 1  
 Northborough, MA 01532  
 Phone: 800-222-6311  
 TollFree: 800-222-6311  
 Fax: 508-393-5601  
 Email: sdavis@donnegan.com  
*VT*



**Sales Rep**

Wally Farmer  
 102 Otis Street, Suite 1  
 Northborough, MA 01532  
 Phone: 800-222-6311 x246  
 TollFree: 800-222-6311 x246  
 Fax: 508-393-5601  
 Email: wfarmer@donnegan.com  
 ME

**Sales Rep**

Paul Pennelli  
 102 Otis Street, Suite 1  
 Northborough, MA 01532  
 Phone: 800-222-6311 x304  
 TollFree: 800-222-6311 x304  
 Fax: 508-393-5601  
 Email: pennelli@donnegan.com  
 MA

**Sales Rep**

Denise Woolfenden  
 912 Silas Dean Hwy  
 Whethersfield, CT 06109  
 Phone: 800-222-6311 x312  
 TollFree: 800-222-6311 x312  
 Fax: 508-393-5601  
 Email: dwoolfenden@donnegan.com  
 CT

**Brand: Canon**

		Warranty	
Document Scanners	Digital DR7080C	A	13% Discount off List
Document Scanners	Digital CD4070	A	13% Discount off List
Document Scanners	Digital CR180	A	13% Discount off List
Document Scanners	Digital CR55	A	13% Discount off List
Document Scanners	Digital CR25	A	13% Discount off List
Document Scanners	Digital DR5060	A	13% Discount off List
Document Scanners	Digital ScanFront220	A	13% Discount off List
Document Scanners	Digital DR1210C	A	13% Discount off List
Document Scanners	Digital DR2050C	A	13% Discount off List
Document Scanners	Digital DR2050SP	A	13% Discount off List
Document Scanners	Digital DR2580C	A	13% Discount off List
Document Scanners	Digital DR3080C	A	13% Discount off List
Document Scanners	Digital DR5010C	A	13% Discount off List
Document Scanners	Digital DR9080C	A	13% Discount off List
Document Scanners	Digital DR7580C	A	13% Discount off List
Document Scanners	Digital DR4010C	A	13% Discount off List
Microfilm Scanners	Digital MS300	A	13% Discount off List
Microfilm Scanners	Digital MS800	A	13% Discount off List
Microfilm Scanners	Digital MS350	A	13% Discount off List

**Brand: S-T Imaging**

		Warranty	
Microfilm Scanners	Digital ST200	A	13% Discount off List
Microfilm Scanners	Digital ST200X	A	13% Discount off List



## 2 Synergy Global Systems, Inc.

<u>Address</u> 32 Elm Street Worcester, MA 01609	<u>Contact</u> Mike Rubin
<u>Email</u> miker.synergy@gmail.com	<u>Phone</u> 508-341-6018
<u>Web</u> www.synergydms.com	<u>Tollfree</u>
<i>Small Business</i>	<u>Fax</u> 508-881-6643
	<u>FEL #</u> 204892740

<u>Return Policy</u>	90 Day Return - no restocking Fee - Shipping Pd By Institution
<u>Major Credit Cards</u>	No
<u>Delivery</u>	14 Days
<u>Cash Terms</u>	Net 30 Days
<u>Offer Extended</u>	Offer IS extended to Faculty, Staff & Students
<u>FOB</u>	Destination
<u>Freight</u>	Included
<u>Minimum Order</u>	None
<u>Additional Terms</u>	None

Contract extended to New England States:

Yes	No	Pending	Restricted	Restrictions Defined
<b>CT</b>				
<b>MA</b>				
<b>ME</b>				
<b>NH</b>				
<b>RI</b>				
<b>VT</b>				

### Orders

Tom Demis  
32 Elm St.  
Worcester, MA 01609  
Phone: 877-963-7491  
TollFree: 877-963-7491  
Fax: 508-881-6643  
Email: td@synergydms.com

### Sales Rep

Mike Rubin  
32 Elm Street  
Worcester, MA 01609  
Phone: 508-341-6018  
Fax: 508-881-6643  
Email: miker.synergy@gmail.com

### Brand: **SynergyDMS Document Management System**

Warranty

Document Management and Imaging Solution	Imaging Software / License Upgrade-Upgrade Imaging Software frm 10K to 25K scans per LUP10K025K		\$3,500.00 Net Price
Document Management and Imaging Solution	Imaging Software / License Upgrade-Upgrade Imaging Software frm 25K to 75K scans per LUP25K075K		\$7,000.00 Net Price
Document Management and Imaging Solution	Imaging Software / License Upgrade-Upgrade Imaging Software frm 75K to 200K scans per LUP75K200K		\$8,500.00 Net Price
Document Management and Imaging Solution	Work Station / Imaging Software-Large Volume up to 25K scans per month DMS800-25K	<i>B</i>	\$12,495.00 Net Price
Document Management and Imaging Solution	Work Station / Imaging Software-Mid Volume up to 10K scans per month DMS400-10K	<i>B</i>	\$6,495.00 Net Price
Document Management and Imaging Solution	Work Station / Imaging Software / Scanner-Large Volume up to 25K scans per month DMS800-25K- i1310	<i>B</i>	\$13,995.00 Net Price
Document Management and Imaging Solution	Work Station / Imaging Software / Scanner-Mid Volume up to 10K scans per month DMS400-10K- i1210	<i>B</i>	\$6,995.00 Net Price



Contract # MC08-B07

02/01/2008 through 01/31/2010

Synergy Global Systems, Inc.

Page 8 of 9

**Brand: SynergyDMS Document Management System**

Warranty

---

Document Management and Imaging Solution	Work Station / Imaging Software / Scanner-Mid Volume up to 10K scans per month DMS400-10K- i1310	B	\$7,995.00 Net Price
Image Filing Systems - Annual Maintenance	Includes On-Site Service & Support		10% of Purchase Price
Image Filing Systems - Time and Materials			\$95.00 Per Hour

---



Contract # MC08-B07

02/01/2008 through 01/31/2010

Synergy Global Systems, Inc.

Page 9 of 9

**IMAGE FILING SYSTEMS – DIGITAL & MICROFICHE****Addendum 1****DONNEGAN SYSTEMS, INC.:**

Donnegan Systems, Inc. is adding a new product called “FileBound” to their contract. FileBound is a document management software program that allows users to scan, index, store and retrieve their digital documents. Please see below for pricing.

Brand	ProdCat	ProdSubCat	ProdDisc1	MinOrder	FOB	Freight
FileBound	Document Management Software	Digital	20% Discount off List	\$100.00	Destination	Included